

MINUTES

November 08, 2023 | 6:30 PM

Vanguard Shop – 714 Blue Mounds St, Black Earth, WI 53515



- 1. Call to order** Vanguard Electric Commission president Peter Huebner called the meeting to order at 6:30 PM.
- 2. Roll call** Those in attendance upon roll call were Rod Howard, Scott Patchin, Kyle Kepler, Peter Huebner, and Mike Krawczyk. Terry Moyer and Gary Harrop were not present. There was a quorum.
- 3. Proof of posting** Notice was posted at the Mazomanie and Black Earth village offices, and transmitted to Star News, on October 31, 2023.
- 4. Approval of minutes** *Motion by Kepler/Patchin to approve minutes.*
- 5. Public Comment (3 minutes per person)** None
- 6. Financial report** Everything looked good in the Balance sheet. Inventory is a little high but should be balancing out with the next financial report. Black Earth was billed \$17,672.59 and Mazo was billed \$14,611.68. The vehicle income was a positive net income. There was a USSI inspection on units 2, 3 and SD198. Overall, nothing major to report. There was work being completed in the Black Earth substation and a constant flow of new jobs. Budget reports were handed out for BE and Mazo. Black Earth is at 57% under the budget, the last few months could change that as there is \$53,000 in CWIP to help keep budget down. Mazo is 51% under budget. Vanguard is awaiting the completion for PI and Dollar Store. For the most part everything looks great.
- 7. Superintendent's report** The new transformer for the BE substation arrived in November. The bushings are there and, in a week, or two there will be thorough testing to make sure the transformer wasn't impacted by shipping. The ATC process is in the works, but it will be a lengthy process, hopefully the transformer will be up and running sometime next year. There was an outage on Monday November 6th, which was a fluke accident. One switch out of the three failed and the cutout spring broke and took power out for a few Black Earth residents. Vanguard was able to fix the issue in less than 20 minutes. The frost season is coming up and Vanguard is working to get everything wrapped up before the frost sets in. The substation in Mazo had the yearly inspection completed and found that one of the terminators for the main feed was buzzing and beginning to fail. All three terminators were replaced to resolve the issue. The Mazo Star on the hill was all fixed up and placed back on top of the hill, it was in bad shape and now it is fixed up. The apartments on Reeve Rd. are almost completed. The dollar store is on hold until spring.
- 8. Consideration/ motion to enter closed session pursuant to Wis. Stats. 19.85(1)(c) for consideration, and taking appropriate action, regarding the employment, promotion, compensation, or performance evaluation data of one or more employees (superintendent's review, employee wages).** *Motion by Howard/Kepler to enter closed session. Roll call vote. Howard – aye, Patchin – aye, Kepler – aye, Huebner-aye, Krawczyk-aye. Motion passed 5 aye - 0 nay.*
- 9. Consideration/motion to arise from closed session**
Motion by Kepler/Krawczyk to arise from closed session. Motion passed unanimously.
- 10. Consideration/motion on any closed session items** *Motion by Howard/Patchin to accept the agreed \$1,000 bonus for all the staff and 5% wage increases for the staff and 4% for the superintendent. Motion passed.*
- 11. Set next meeting date** January 16th, 2024 @ 6:30 PM
- 12. Adjourn** *Motion by Patchin/ Kepler to adjourn. Motion passed.*