

MINUTES



November 19, 2024 | 6:30 PM

Vanguard Shop – 714 Blue Mounds St, Black Earth, WI 53515

1. **Call to order** Vanguard Electric Commission President Peter Huebner called the meeting to order at 6:30 PM.
2. **Roll call** Those in attendance upon roll call were Rod Howard (arrived late), Scott Patchin, Kyle Kepler, Peter Huebner and Gary Harrop. Terry Moyer, Mike Krawczyk were not present. There was a quorum.
3. **Proof of posting** Notice was posted at the Mazomanie and Black Earth village offices, and transmitted to Star News, on November 14, 2024.
4. **Approval of minutes** *Motion by Kepler/Patchin to approve minutes from 09/17/24. 4- Aye, 0- Nay Motion passed to approve minutes.*
5. **Public Comment (3 minutes per person)** None
6. **Financial report** – Currently the September Month end is now completed with October in the works. However, the August 2024 balance sheet is going into discussion. The Balance sheet for August is showing everything balancing out. The 3,544.36 of the unapplied accounts receivable is now corrected. In addition, the Accumulated depreciation is showing 558,685.53. This was caused by bills going under the vehicle GL account. This was corrected in October and all that needed to be completed were a few journal entries that will take the bills and apply them to the correct account of vehicle repair and Maintenance. The Income Statement for August concluded that Black Earth was billed 30,090.31 and Mazo was billed 56,044.10. The vehicle Income Statement does mention a net income of 582.94. There is an update to the account. Some bills including the purchase of the new bucket truck was put under the G: account of vehicles, when this charge should've been put under the repair & Maintenance account. This was an error discovered in October and will be reflected once the October month end is complete. For the September Month end the Balance sheet stated that everything is balancing out. Nothing major to report besides the accumulated Depreciation which was reviewed in the August balance sheet. The Income statement states that Black Earth was billed \$35,013.05 and Mazo was billed \$46,166.67. The September Vehicle Income Statement for September will be corrected.
7. **Superintendent's Report** – The mini 2024 AGT H15 1.5 ton 13.5HP Mini Excavator was purchased since last meeting and is a helpful addition. The MEUW completed the yearly boom inspection and nothing major was reported just a few repairs that can be completed in house on rainy days. The MEUW offered an accounting class and Valerie went to Mauston to attend this class, which was highly informative. The old Bucket truck went to Action again and it was discussed to drop the price to \$25,000, it did sell for \$24,000 and Vanguard let the truck be sold. The new owner was thrilled with the purchase. The Florida Mutual Aid for hurricane Milton was completed in October. On October 7th the e-mail was sent out for Mutual Aid for Kissimmee FL Josh was supposed to be in school and the professor at the school offered the students to go to the Hurricane Mutual Aid. Josh Bader was the only employee that Vanguard sent over. Lodi had an employee who wanted to attend but Lodi did not have a spare truck. Vanguard truck and employee with the Lodi employee went to Florida. They left Wednesday morning and got to Tennessee that evening then by Thursday morning, the hurricane hit and missed Kissimmee, but Lakeland Florida had been hit worse than expected and transferred the Vanguard crew to that location. The Vanguard team helped out all week and came back the following weekend. The billing for the Florida Mutual Aid was sent out October 31st and the reimbursement will happen is about 30 to 45 days. It was about \$25,000 total for the Florida Mutual Aid. Solar customers currently do not get billed for a new solar application. Vanguard investigated the Solar application fees and found out that Vanguard can charge new Solar applicants a \$300.00 or \$150.00 Review fee depending on the size of the solar that will be installed and a \$150.00 commissioning fee. Vanguard will be charging for the solar. Vanguard will be charging the new Solar customer and that will be reimbursed to the Utilities. The contractors are lined up to pour the cement for the Substation, they will be

starting in the beginning of December for pouring concrete. The new Substation in Black Earth is currently our material yard, where Vanguard stores material. The Black Earth substation increased with less room for material. The material was moved to Mazo Substation for safe storage. Material should be moved to a new yard and buy some land nearby for safe storage of material in the future. Josh Bader put in his two weeks' notice and his last day will be 11/22/2024. The position will be open, and the job will be posted to the usual websites. Taylor is now the Lead lineman since Kurt is now the Supervisor.

- 8. Consideration/motion to enter closed session pursuant to Wis. Stats. 19.85(1)(c) for consideration, and taking appropriate action, regarding the employment, promotion, compensation, or performance evaluation data of one or more employees (superintendent's review, employee wages). Roll call vote. – Patchin – aye, Kepler – aye, Huebner-aye, Harrop-aye Howard – aye. Motion passed 5 aye - 0 nay.**
- 9. Consideration/motion to arise from closed session - Motion by Harrop/Kepler to arise from closed session. Motion passed unanimously.**
- 10. Consideration/motion on any closed session items Motion by Harrop/Kepler to accept the agreed 5% wage increase for all the staff. Motion passed.**
- 11. Discussion/Action for adding a Mutual Aid policy including billing to the Vanguard Manual - Motion by Huebner/Harrop to accept the agreed Mutual Aid policy. Motion passed.**
- 12. Items for discussion at next meeting: None**
- 13. Set next meeting date: January 21st, 2024 @ 6:30 PM**
- 14. Adjourn Motion by Kepler/Patchin to adjourn from meeting. Motion passed, meeting adjourned.**