

# MINUTES



September 19, 2023 | 6:30 PM

Vanguard Shop – 714 Blue Mounds St, Black Earth, WI 53515

- 1. Call to order** Vanguard Electric Commission vice president Scott Patchin called the meeting to order at 6:30 PM.
- 2. Roll call** Those in attendance upon roll call were Rod Howard, Scott Patchin, Kyle Kepler, and Gary Harrop. Terry Moyer, Peter Huebner, and Mike Krawczyk were not present. There was a quorum.
- 3. Proof of posting** Notice was posted at the Mazomanie and Black Earth village offices, and transmitted to Star News, on September 13, 2023.
- 4. Approval of minutes** *Motion by Harrop/Howard to approve minutes.*
- 5. Public Comment (3 minutes per person)** None
- 6. Financial report** The financial report began with the balance sheet. The balance sheet overall looked normal with no major concerns to point out. Vanguard's income statement was looking at how much Black Earth and Mazo were billed. Black Earth was billed \$49,625.68 minus the chipper hours for the month of July and 239,657.78 for the year. Mazo was billed \$14,364.71 for the month of July and a total of 214,430.42 for the year. The CIAC in Mazo has increased due to the new apartments and dollar tree projects. Black Earth has 22,124.37 for the Construction Work in Progress, Vanguard has been busy with the addition going onto the Black Earth substation. Mazo has had maintenance of lines and streetlights that were completed. We currently are working on the August Month-end and will send out all financials when completed.
- 7. Superintendent's report** Mazo has had several projects that Vanguard is currently working on including the 3-phase underground on Emily Road, they have the first portion completed up to Reeve Road. PI will be starting a new service in an estimated time of 2 weeks; Vanguard will be participating in this 7<sup>th</sup> service for PI. PI is adding new silos and was ensuring that all electric power will not be bothered by the addition. In the future, there will be new additions to PI in the next year or two. The pole on Buttke lane was buried to make room for the new park that will be added. Black Earth has the cement poured and is waiting for the new transformer that will be arriving in October. The Heights school solar will be continuing with Vanguard submitting the proposal of meter fees. The Co-op will be placing an addition of another 1200-amp service, the project is still in the planning stage. The Vanguard account was hacked but was quickly taken care of, the fraudulent check was caught by a bank in Georgia. The transition from the old account to the new account was flawless. Both apprentices are currently participating in schooling. The bucket truck has been delayed again. Originally the truck was going to be delivered in October. However, the new delivery date is now February or March due to the aerial portion on the truck. The yearly substation inspection was completed this week and the full report will be provided by the end of the year.
- 8. Discussion/Action – Superintendent's schedule change:** Motion to change Shawn's current schedule. Shawn will be flipping the weeks that he is physically here at Vanguard from September 25 to the October 2<sup>nd</sup> week. He will also be switching the November 6<sup>th</sup> week with the November 13<sup>th</sup> week. *Motion passed Harrop/Kepler*
- 9. Items for discussion at next meeting:** November wages and supervisor review.
- 10. Set next meeting date** November 8th, 2023 @ 6:30 PM
- 11. Adjourn** *Motion by Kepler/Howard to adjourn. Motion passed.*