

# MINUTES

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March 19, 2024 | 6:30 PM

Vanguard Shop – 714 Blue Mounds St, Black Earth, WI 53515



- 1. Call to order** Vanguard Electric Commission member Scott Patchin called the meeting to order at 6:30 PM.
- 2. Roll call** Those in attendance upon roll call were Terry Moyer, Rod Howard, Scott Patchin, Kyle Kepler, and Mike Krawczyk. Peter Huebner and Gary Harrop were not present. There was a quorum.
- 3. Proof of posting** Notice was posted at the Mazomanie and Black Earth village offices, and transmitted to Star News, on March 14, 2024.
- 4. Approval of minutes** *Motion by Moyer/Kepler to approve minutes from 02/12/24. Motion passed to approve minutes.*
- 5. Public Comment (3 minutes per person)** None
- 6. Financial report-** Everything looks normal. Went through the December 2023 financials. Black Earth will be billed \$58,403.56 and Mazo will be billed \$47,775.61. Vanguard Electric is currently undergoing a financial review like what Lydia had completed by a Zach Bloom a few years back. Jeff Stanek in Waupun is our financial advisor for this review at this point. He suggested waiting for the review to be completed before completing any 2024 financials. The vehicles statement was at a loss for December 2023 but that's due to repairs and fuel. The 2023 year-end budgets for both Black Earth and Mazomanie were presented and both towns were reported as under budget close to \$100,000, this could be subject to change with the year-end review.
- 7. Superintendent's report** Kurt Meier was presenting the Superintendents report and specified that the Vanguard crew is working on trimming trees in Black Earth. However, the main priority is focused on the PI service in Mazo. PI would like to add a 3,000 AMP service and would like it to be completed by April and to operate by May. The pipes have been in since last fall and the transformer was set up last week with the meters currently being hooked up. J&R Underground will be working with Vanguard to put some pipes in for Mazo. Josh Bader is in school this week and Taylor will be taking his Journeyman test in the first week of April. As mentioned by Valerie, we are currently working on the year end review with Jeff Stanek which is a new experience for both of us. Moving forward with the accounts, it would be better to take Jeff's advice and close/ update work orders monthly vs. a yearly basis. We are learning lots, and we will work to update some processes for the 2024 year so it will be easier from this point forward. Vanguard will be hiring another lineman to fill Kurt's previous position. The job was posted on March 19<sup>th</sup>2024, on Indeed, MEUW, Star News and on the BE and Mazo website. Hoping to begin the interview process close to the beginning to late April, hope to have started by the end of April. Kurt presented that a week off will be requested at some point as his wife is due soon.
- 8. Items for discussion at next meeting** None
- 9. Set next meeting date** May 21st, 2024 @ 6:30 PM
- 10. Adjourn** *Motion by Krawczyk/Kepler to adjourn from meeting. Motion passed, meeting adjourned.*