

VANGUARD ELECTRIC COMMISSION AGENDA
BLACK EARTH • MAZOMANIE
714 Blue Mounds Street | Black Earth, WI 53515
6:30 PM • Monday • 12/6/2021

- 1) Call to order
- 2) Roll call
 - a. Mitch Hodson—Black Earth
 - b. Rod Howard—Black Earth
 - c. Scott Patchin—Black Earth
 - d. Kyle Kepler—Mazomanie
 - e. Peter Huebner—Mazomanie
 - f. Gary Harrop—Mazomanie
 - g. Mike Krawczyk—Citizen at Large
- 3) Proof of posting (Village of Black Earth, Village of Mazomanie, Star News)
- 4) Approval of minutes
- 5) Public comment (3 minutes per person)
- 6) Financial Report
- 7) Superintendent's Report
- 8) Discussion—Superintendent's schedule for 2022
- 9) Discussion/Action—Review superintendent's contract
- 10) Consideration/motion to enter into closed session pursuant to Wis. Stats. 19.85(1)(c) for consideration, and taking action as appropriate, regarding the employment, promotion, compensation, or performance evaluation data of one or more employees (superintendent's review, employee wages). Roll call vote.
- 11) Consideration/motion to arise from closed session
- 12) Consideration/motion on any closed session items
- 13) Items for discussion at next meeting
- 14) Set next meeting date
- 15) Adjourn

PLEASE NOTE: If you need assistance to attend this meeting, please call 608-767-2561 to allow accommodations to be made.

Vanguard Electric Commission
Peter Huebner, President

Dated: 12/1/2021

MINUTES

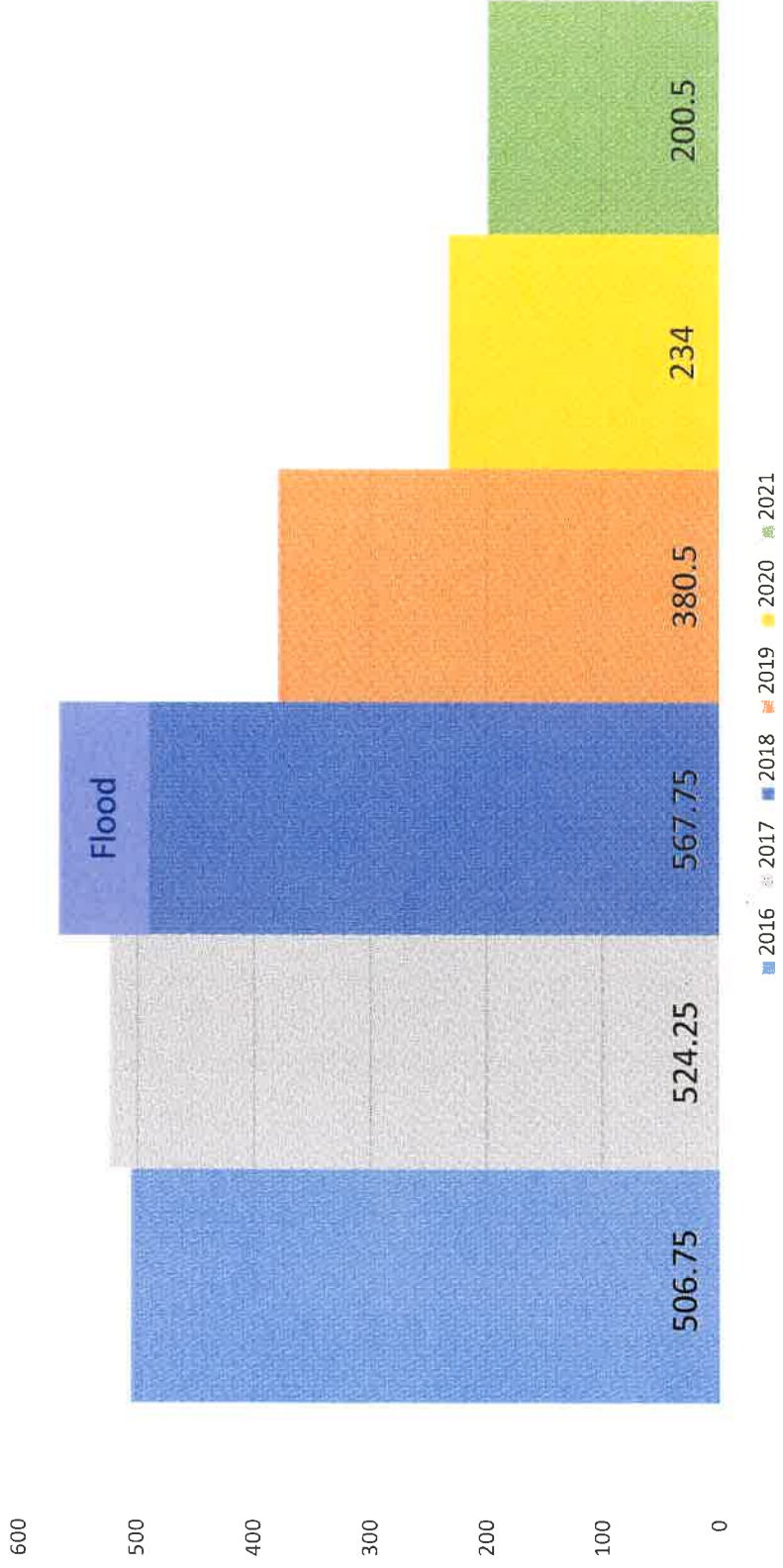
December 6, 2021 | 6:30 PM

Vanguard Shop – 714 Blue Mounds St, Black Earth, WI 53515



1. **Call to order** Vanguard Electric Commission president Peter Huebner called the meeting to order at 6:30 PM.
2. **Roll call** Those in attendance upon roll call were Mitch Hodson, Rod Howard, Scott Patchin, Kyle Kepler, Peter Huebner, and Mike Krawczyk. There was a quorum.
3. **Proof of posting** A copy of the notice was posted December 1, 2021 to the Village of Mazomanie and the Village of Black Earth. It was also transmitted to Star News.
4. **Approval of minutes** *Motion by Hodson/Kepler to approve minutes dated 10/5/21. Motion passed.*
5. **Public Comment (3 minutes per person)** None
6. **Financial report** Minor materials account reached zero balance; going forward, all minor materials split 50/50, no more markup. Cardinal true-up done—paid Cardinal back \$14,597.99 and remainder of reserve funds (\$20,402.01) credited to Mazo. BE customer contributions totaled \$100K this year. In both villages, almost half of total expenses put to capital this year. Net loss in vehicle account for November due to adjustment in depreciation.
7. **Superintendent's report** Frost charges now in effect. Significant growth this year—30 new services in BE, 8 in Mazo. Xmas lights put up, begin tree trimming soon. Working w/ Forster on BE substation design. Lydia going through MEUW management training; Kurt will be also. Vehicle replacement plan in the works, waiting on bids. Higher bills for BE to finish year—pay out comp time. Steady decrease in comp time over past several years due to tree trimming and overhead to underground conversions. Expected to come in under budget in both villages.
8. **Discussion—Superintendent's schedule for 2022** Shawn provided remote schedule for 2022. No questions/concerns.
9. **Discussion/Action—Review superintendent's contract** Current setup seems to be working well. No concerns from board members or employees. *Motion by Krawczyk/Hodson to keep superintendent's contract as-is. Motion passed.*
10. **Consideration/motion to enter into closed session pursuant to Wis. Stats. 19.85(1)(c) for consideration, and taking action as appropriate, regarding the employment, promotion, compensation, or performance evaluation data of one or more employees (superintendent's review, employee wages). Roll call vote.** *Motion by Patchin/Krawczyk to enter into closed session. Motion passed with roll call vote: Mitch, yes; Rod, yes; Scott, yes; Kyle, yes; Peter, yes; Mike, yes.*
11. **Consideration/motion to arise from closed session** *Motion by Howard/Krawczyk to arise from closed session. Motion passed.*
12. **Consideration/motion on any closed session items** *Motion by Hodson/Krawczyk to approve wages as discussed in closed session. Motion passed.*
13. **Items for discussion at next meeting**
14. **Set next meeting date** January 18, 2022 @ 6:30 PM
15. **Adjourn** *Motion by Hodson/Patchin to adjourn. Motion passed.*

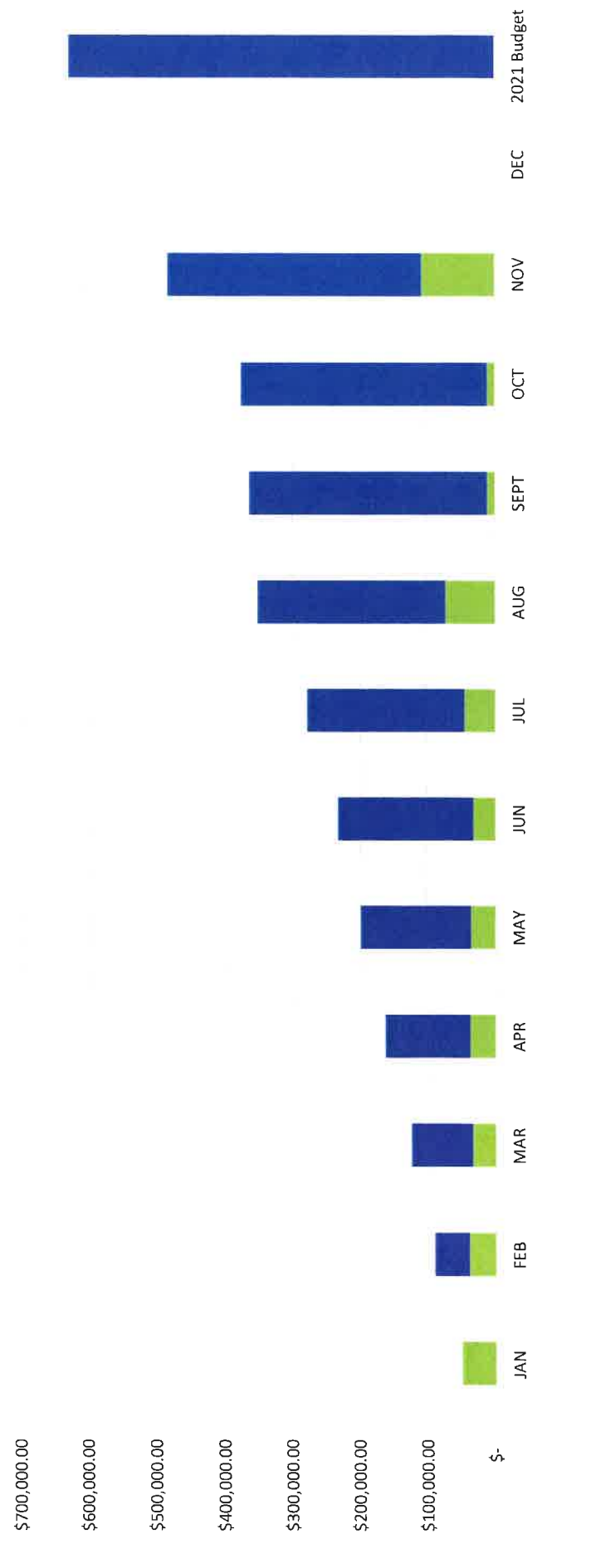
Comp Time Comparison



Projects (Materials/Contractor Costs)				
	Budgeted	YTD	Under/Over	
KP - Part I	\$ 20,000.00	\$ 9,955.38	\$ 10,044.62	
Hwy F/Turkey	\$ 8,000.00	\$ 8,484.17	\$ (484.17)	
Substation Study	\$ 5,000.00	\$ 4,998.35	\$ 1.65	
Hwy F Bridge Project	\$ 5,000.00	\$ 7,297.20	\$ (2,297.20)	
	\$ 38,000.00	\$ 30,735.10	\$ 7,264.90	

	Balance Forward	Monthly Total	YTD Total
JAN	\$ -	\$ 50,732.29	\$ 50,732.29
FEB	\$ 50,732.29	\$ 39,552.69	\$ 90,284.98
MAR	\$ 90,284.98	\$ 34,548.01	\$ 124,832.99
APR	\$ 124,832.99	\$ 38,121.37	\$ 162,954.36
MAY	\$ 162,954.36	\$ 36,906.60	\$ 199,860.96
JUN	\$ 199,860.96	\$ 33,454.91	\$ 233,315.87
JUL	\$ 233,315.87	\$ 45,571.20	\$ 278,887.07
AUG	\$ 278,887.07	\$ 73,003.04	\$ 351,890.11
SEPT	\$ 351,890.11	\$ 12,411.69	\$ 364,301.80
OCT	\$ 364,301.80	\$ 12,149.34	\$ 376,451.14
NOV	\$ 376,451.14	\$ 107,657.79	\$ 484,108.93
DEC			
2021 Budget	\$ 632,282.00		
YTD Total	\$ 484,108.93		
Remaining Budget	\$ 148,173.07		

BE Budget - 2021

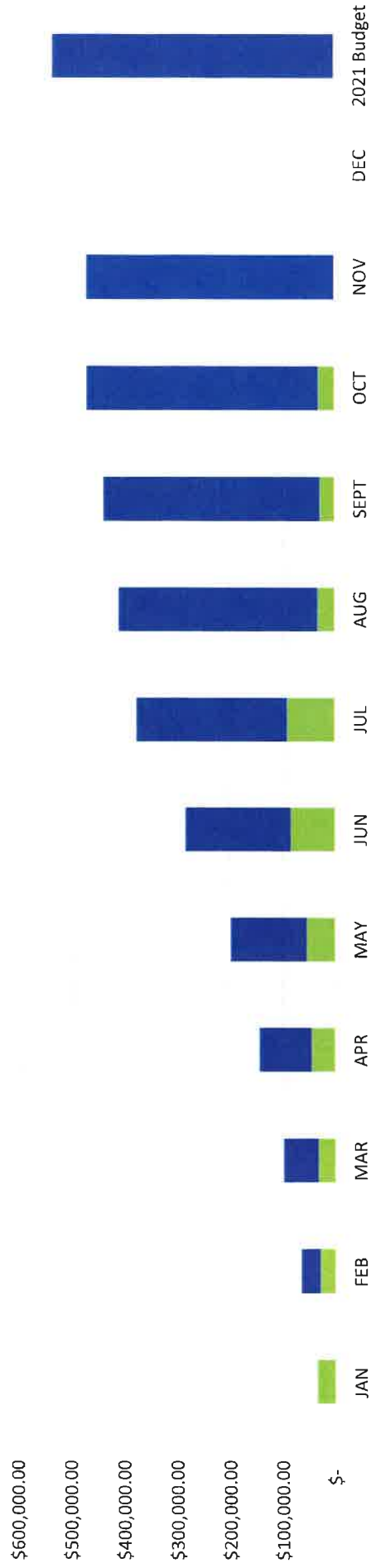


	Balance Forward	Monthly Total	YTD Total
JAN	\$ -	\$ 36,381.33	\$ 36,381.33
FEB	\$ 36,381.33	\$ 29,541.61	\$ 65,922.94
MAR	\$ 65,922.94	\$ 33,098.17	\$ 99,021.11
APR	\$ 99,021.11	\$ 45,792.55	\$ 144,813.66
MAY	\$ 144,813.66	\$ 54,838.74	\$ 199,652.40
JUN	\$ 199,652.40	\$ 85,592.17	\$ 285,244.57
JUL	\$ 285,244.57	\$ 91,736.49	\$ 376,981.06
AUG	\$ 376,981.06	\$ 33,563.95	\$ 410,545.01
SEPT	\$ 410,545.01	\$ 28,609.32	\$ 439,154.33
OCT	\$ 439,154.33	\$ 31,879.09	\$ 471,033.42
NOV	\$ 471,033.42	\$ 756.11	\$ 471,789.53
DEC			
2021 Budget	\$ 536,300.00		

YTD Cost \$ 471,789.53
 Remaining Budget \$ 64,510.47

Projects (Materials/Contractor Costs)			
	Budgeted	Actual	Under/Over
State St - Parts I & II	57,000.00	26,343.06	30,656.94
Alleys (Crocker/Scott)	58,000.00	48,522.04	9,477.96
Spare 2500 kV Trans	35,000.00	32,277.85	2,722.15
Hwy 14	200,000.00	208,305.11	(8,305.11)
Hwy 14 Lighting		27,522.15	
	\$ 350,000.00	\$ 342,970.21	\$ 34,551.94

Mazo Budget - 2021



2021

January							February							March							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
					1	2			1	2	3	4	5	6	1	2	3	4	5	6	
3	4	5	6	7	8	9	7	8	9	10	11	12	13	7	8	9	10	11	12	13	
10	11	12	13	14	15	16	14	15	16	17	18	19	20	14	15	16	17	18	19	20	
17	18	19	20	21	22	23	21	22	23	24	25	26	27	21	22	23	24	25	26	27	
24	25	26	27	28	29	30	28	29	30	31				28	29	30	31				
31																					

April							May							June							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
		1	2	3					1					1	2	3	4	5			
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12	
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19	
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26	
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30				
							30	31													

July							August							September							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
		1	2	3			1	2	3	4	5	6	7	29	30	31	1	2	3	4	
4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11	
11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18	
18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25	
25	26	27	28	29	30	31	22	23	24	25	26	27	28	26	27	28	29	30	1	2	

October							November							December							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
		1	2	3	4	5	31	1	2	3	4	5	6	28	29	30	1	2	3	4	
6	7	8	9	10	11	12	7	8	9	10	11	12	13	5	6	7	8	9	10	11	
13	14	15	16	17	18	19	14	15	16	17	18	19	20	12	13	14	15	16	17	18	
20	21	22	23	24	25	26	21	22	23	24	25	26	27	19	20	21	22	23	24	25	
27	28	29	30	31			28	29	30	1	2	3	4	26	27	28	29	30	31	1	

2022

January							February							March						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5	30	31	1	2	3	4	5	27	28	1	2	3	4	5
6	7	8	9	10	11	12	6	7	8	9	10	11	12	6	7	8	9	10	11	12
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20	21	22	23	24	25	26	20	21	22	23	24	25	26	20	21	22	23	24	25	26
27	28	29	30	31	1	2	27	28	29	30	31	1	2	27	28	29	30	31	1	2

April							May							June						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5	1	2	3	4	5	6	7	29	30	31	1	2	3	4
6	7	8	9	10	11	12	8	9	10	11	12	13	14	5	6	7	8	9	10	11
13	14	15	16	17	18	19	15	16	17	18	19	20	21	12	13	14	15	16	17	18
20	21	22	23	24	25	26	22	23	24	25	26	27	28	19	20	21	22	23	24	25
27	28	29	30	1	2	3	26	27	28	29	30	1	2	26	27	28	29	30	1	2

July							August							September						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5	31	1	2	3	4	5	6	4	5	6	7	8	9	10
6	7	8	9	10	11	12	7	8	9	10	11	12	13	11	12	13	14	15	16	17
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20	21	22	23	24	25	26	21	22	23	24	25	26	27	25	26	27	28	29	30	1
27	28	29	30	1	2	3	28	29	30	31	1	2	3	25	26	27	28	29	30	1

October							November							December						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5	30	31	1	2	3	4	5	4	5	6	7	8	9	10
6	7	8	9	10	11	12	6	7	8	9	10	11	12	11	12	13	14	15	16	17
13	14	15	16	17	18	19	13	14	15	16	17	18	19	18	19	20	21	22	23	24
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27	28	29	30	1	2	3	27	28	29	30	1	2	3	25	26	27	28	29	30	31