

**VANGUARD ELECTRIC COMMISSION AGENDA**  
**BLACK EARTH • MAZOMANIE**  
**714 Blue Mounds Street | Black Earth, WI 53515**  
**REMOTE MEETING VIA ZOOM**  
**6:30 PM • Tuesday • 11/17/2020**

- 1) Call to order
- 2) Roll call
  - a. Troy Esser—Black Earth
  - b. Rod Howard—Black Earth
  - c. Mitch Hodson—Black Earth
  - d. Kyle Kepler—Mazomanie
  - e. Peter Huebner—Mazomanie
  - f. Gary Harrop—Mazomanie
  - g. Mike Krawczyk—Citizen at Large
- 3) Proof of posting (Village of Black Earth, Village of Mazomanie, Star News)
- 4) Approval of minutes
- 5) Financial Report
- 6) Discussion/Action—Superintendent’s Report
- 7) Discussion/Action—Future staffing
- 8) Items for discussion at next meeting
- 9) Set date of next meeting
- 10) Adjourn

**PLEASE NOTE:** This meeting will be conducted remotely via Zoom; those who wish to attend can do so via computer or phone. If you do not have access to a computer or phone, please call 608-767-2561 at least 24 hours before the meeting time so that accommodations can be made.

***To Join by Computer***

<https://zoom.us/j/91476838671?pwd=dGQzbyttcXJITWN1OHJmNjNzYkprZz09>

Meeting ID: 914 7683 8671

Passcode: 337381

***To Join by Phone***

1-312-626-6799

Meeting ID: 914 7683 8671

Passcode: 337381

Vanguard Electric Commission  
Peter Huebner, President

Dated: 11/16/20

# MINUTES

November 17, 2020 | 6:30 PM  
Zoom Meeting



- 1. Call to order:** Vanguard Electric Commission President Peter Huebner called the meeting to order at 6:30 p.m.
- 2. Roll call:** Those in attendance upon roll call were Troy Esser, Mitch Hodson, Kyle Kepler, Peter Huebner, Gary Harrop, and Mike Krawczyk. There was a quorum.
- 3. Proof of posting:** The original notice was posted November 12, 2020, and a revised version on November 16, 2020, to the Village of Mazomanie and the Village of Black Earth. It was also transmitted to Star News.
- 4. Approval of minutes dated September 15, 2020:** *Motion by Esser/Hodson to approve September minutes. Motion passed.*
- 5. Financial report:** Lydia gave an overview of financial statements. YTD net income is \$78,000—same as last year at this time. BE had a large bill in October, the majority of it being capital expenses. Vehicle repairs should be much less this year compared to last year. Annual vehicle inspections completed a few weeks ago, and repairs to Hi-Ranger this week.
- 6. Discussion/Action—Superintendent’s report:** Have been finishing up capital projects—Hillside in BE, and Hwy Y in Mazo—and tree trimming. Xmas lights put up next week. Installed 40,000 ft of primary cable between the two villages in 2020. Discussion on budget spreadsheet. For 2020, actual time split has been very close to projected (BE 60/ Mazo 40). Expected to come in under budget in both villages. For 2021, capital projects have not been approved yet. One employee is currently being tested for COVID. Trying to keep employees separate as much as possible. Shawn is staying home once/week to do school with his daughter.
- 7. Discussion/Action—Future staffing:** Jim Henthorne took a new job at Forster Engineering. John recently announced that he will be retiring in May 2021. Would like to hire one person (likely an apprentice, but open to a journeyman if right fit) to fill both positions, running with 3 linemen going forward. Lydia is working full-time now and will stay that way. Possibility of hiring John back for occasional help—will account for this in future budgeting. Question if staffing will be enough to cover PTO. Shawn doesn’t foresee any issues. On-call has been discussed. Question regarding who will conduct interviews. Shawn will handle in-house, and bring possible candidate to Vanguard board for final approval. Will wait to post job until the first of the year. Probably will be some overlap between John retiring and new hire starting. Hiring could be delayed since applicants may be in school until May. Question on posting legalities. Vanguard will work with MEUW to ensure proper posting requirements are met.
- 8. Items for discussion at next meeting:** None
- 9. Set date of next Vanguard Electric Commission meeting:** January 19, 2021 at 6:30 p.m.
- 10. Adjourn:** *Motion by Hodson/Krawczyk to adjourn. Motion passed.*